

1. Entity Information:

School or Library Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Physical Address (if different than above): _____

City: _____ State: _____ Zip: _____

Form Prepared by: _____ Date: _____

2. Primary Contact for E-Rate correspondence:

Name: _____

Title: _____

Email: _____

Phone: _____ Cell Phone: _____

Fax: _____

USAC EPC Primary Admin: Yes No – If No, list here: _____

Is the information above the same as last year? Yes No

Cell Phone # for text message alerts: _____ **Carrier:** _____

3. Superintendent OR Chief Administrator:

Same as E-Rate Contact? Yes No Check to Receive Email Correspondence:

Name: _____

Title: _____

Email: _____

Phone: _____ Cell Phone: _____

Fax: _____

4. Technical Contact: (Technology Director, Technology Coordinator)

Same as E-Rate Contact? Yes No

Name: _____

Title: _____

Email: _____

Phone: _____ Cell Phone: _____

Fax: _____

5. Accounts Payable Contact: (Person to contact for copies of bills/invoices for E-rate services)

Same as E-Rate Contact? Yes No

Name: _____

Title: _____

Email: _____

Phone: _____ Cell Phone: _____

Fax: _____

6. Your Form 470 Technical Contact: (OPTIONAL – This person will be contacted by bidders who have questions about your E-rate requests. Additionally, the contact person may discuss the Form 470 requests with USAC/SLD. If you do not want to be listed on the Form 470, KSLLC will list the appropriate personnel from our office.)

Same as E-Rate Contact? Yes No

Name: _____

Title: _____

Email: _____

Phone: _____ Cell Phone: _____

Fax: _____

7. Form 470/471 Form Certifier:

Same as E-Rate Contact? Yes No

Name: _____

Title: _____ Email: _____

Cell Phone # for alerts to certify: _____ Carrier: _____

8. General Financial Contact/Form 498: (List the person designated as the General Financial Contact in the USAC EPC portal. *If this person changes or your banking information changes, your Form 498 must be updated.*)

Has this changed from last yr? Yes No

Same as E-Rate Contact? Yes No Same as Accounts Payable? Yes No

Name: _____

Title: _____ Email: _____