

## E-RATE CONTACT INFORMATION

**1. Entity Information:**

School or Library Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical Address (if different than above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Form Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Primary Contact for E-Rate correspondence:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

USAC EPC Primary Admin: Yes No – If No, list here: \_\_\_\_\_

Has this changed from 2016? Yes No

**3. Superintendent OR Chief Administrator:** Has this changed from 2016? Yes No

Same as E-Rate Contact? Yes No Check to Receive Email Correspondence:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**4. Technical Contact:** (Technology Director, Technology Coordinator)

Same as E-Rate Contact? Yes No

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**5. Accounts Payable Contact:** (Person to contact for copies of bills/invoices for E-rate services)

Same as E-Rate Contact? Yes No

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**6. Your Form 470 Technical Contact:** (OPTIONAL – This person will be contacted by bidders who have questions about your E-rate requests. Additionally, the contact person may discuss the Form 470 requests with USAC/SLD. If you do not want to be listed on the Form 470, KSLLC will list the appropriate personnel from our office.)

Same as E-Rate Contact?      Yes      No

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**7. Form 470/471 Form Certifier:**

Same as E-Rate Contact?      Yes      No

Name: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

**8. General Financial Contact/Form 498:** (List the person designated as the General Financial Contact in the USAC EPC portal. If this person changes or your banking information changes, your Form 498 must be updated.)

Has this changed from 2016?      Yes      No

Same as E-Rate Contact?      Yes      No      Same as Accounts Payable?      Yes      No

Name: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_